2024 Westside Ribbon Festival

Saturday, February 3 Sunday, February 4

Registration Deadline: Saturday, January 13

Festival Chairs: Sarah Ball sarahbarkerball@gmail.com
Mary Hewitt marylouisehewitt540@gmail.com

General information and a flyer are available on our website: www.OMTA-Hillsboro.org

Register online at <u>Leggiero</u> (see page 3)

FORMAT

Students may participate in up to three categories and will earn a colorful ribbon for each category in which they participate.

- Solo 1 selection, any genre, any instrument; memory optional
- Ensemble 1 selection
- Artwork 1 piece, to be displayed at the event

IMPORTANT: See next page for how to enter **ensembles** and **artwork**.

LOCATIONS

Saturday, February 3 - AM or PM

Calvary Lutheran Church 937 NE Jackson School Road Hillsboro, OR 97124 Sunday, February 4 - PM ONLY

Forest Grove United Church of Christ 2032 College Way Forest Grove, OR, 97116

FEES

- OMTA members \$15 per student
- Non-members \$20 per student
- Write one check for your total fees to OMTA with Westside Ribbon Festival in the memo

NON-MEMBERS

If you have a colleague who is a guest (non-member) they are most welcome to participate, and you will need to register on their behalf in your Leggiero account. You would send their check (total students x \$20) along with your check (total students x \$15) and mail both checks with your printed invoice.

MONITORING

Each participating teacher is required to monitor (or provide an adult volunteer). To sign up, look for the [**Sign Up to Monitor**] button on your Teacher Home page after the schedule has been completed. We need assistance with set up, welcome table, monitoring recitals, etc.

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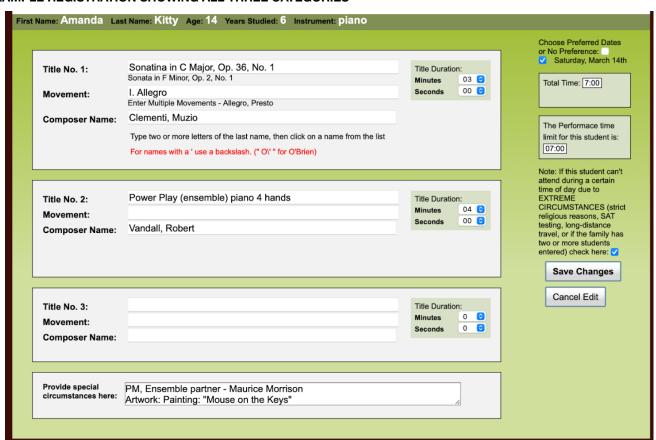
PHOTOS

Permission forms will be on hand for parents to sign, for publicity on our website (without names).

REGISTRATION INSTRUCTIONS for ensembles and artwork

- Solo See Title No. 1 in example.
- Ensemble See Title No. 2 AND Extreme Circumstances box in example below.
 - a. All student performers must be registered individually.
 - i. For each student in the ensemble enter the **same Title** followed by (**ensemble**) and a description. (see Title No. 2 below)
 - ii. Write the name of the other performer(s) in the EXTREME CIRCUMSTANCES box. (see below)
- Artwork See Extreme Circumstances box in example.
 - Enter artwork type (drawing, sculpture, etc. and title) in the EXTREME CIRCUMSTANCES box.
- AM or PM preference
 - Enter AM or PM in Extreme Circumstances box.
 - O Enter this first it's easier for the chairman to see it.

EXAMPLE REGISTRATION SHOWING ALL THREE CATEGORIES



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GENERAL ONLINE REGISTRATION INSTRUCTIONS FOR FESTIVALS - LEGGIERO

- a. Register online at Leggiero Software, LLC. https://omta.leggierosw.com.
- b. Log in to your account, then click on **FESTIVALS** in the menu bar on the left.
- c. Choose your district.
- d. Click on the name of the festival for which you would like to register. Once you have registered at least one student, a registration link for that event will be available on your Teacher Home Page. If you are registered for several events at once, you may need to scroll down your Teacher Home Page to see all of them.
- e. You may make changes to your student registrations up until midnight of the registration deadline.
- f. When you have completed your registration, print a copy of the invoice and registration summary for your records.
- g. Write **one check** to **OMTA** for the total due.
- Mail the check and invoice post marked by Saturday, January 13 to: Sarah Ball 3418 Kellwood Ct Forest Grove, OR. 97116